



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	GOVT. RAJKUMAR DHIRAJ SINGH COLLEGE UDAIPUR SARGUJA (CG)
• Name of the Head of the institution	MISS. VANDANA PANDAY
• Designation	PRINCIPAL (INCHARGE)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9303891866
• Mobile No:	9303891866
• Registered e-mail	govtrdscollegeudaipur01@gmail.com
• Alternate e-mail	vandanapandey303@gmail.com
• Address	Vill-sontarai post-udaipur
• City/Town	Udaipur (Sarguja)
• State/UT	Chhattisgarh
• Pin Code	497117
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED UG COLLEGE
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	SANT GAHIRA GURU VISHWAVIDYALAYA SARGUJA				
• Name of the IQAC Coordinator	MUKESH KUMAR RAJAK				
• Phone No.	9109042678				
• Alternate phone No.	9109042678				
• Mobile	9109042678				
• IQAC e-mail address	mukeshk23378@gmail.com				
• Alternate e-mail address	mukeshk23378@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://govtrdscollegeudaipur.in/uploads/CGCOGN110127.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://govtrdscollegeudaipur.in/uploads/academic-calander2022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.18	3 january 2023	03/01/2023	02/01/2028
6.Date of Establishment of IQAC			17/10/2019		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
In session 2022-23 student were upgraded from online and distance learning system through WebEx, zoom meeting, WhatsApp group has created for sending web links to students.		
Teaching and learning techniques where enhanced by extra curriculum activities along with regular classes.		
College laboratories were organized and new equipment was purchased in session 2022-23		
24x7 surveillance CCTV cameras have been installed in the college for the safety of the students.		
The college assesmente were done by NAAC peer team on 29-30th December 2022		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Curricular Aspects	College follows the curriculum of Sant Gahira Guru University, It is working under Higher Education Department of Chhattisgarh. Its a co-educational government institute effective delivery is ensured by the college by formulating its plan and strategy according to syllabus.
Teaching - learning & Evaluation	Programs for extra-curricular activities along with curricular activities are conducted by the collage as per the academic calendar along with the curricular activities, students are made to participate in practical work, survey planning, NSS camp, Sports activities to connect with the real world challenges and external exposure
Research, Innovation and Extension	The Collège offers UG courses which include B.Com, B.Sc, & BA stream the syllabus promote innovative method and relevant topics. our institution constantly strives for technical literacy to promote the use of computer internet scanning web learning etc.
Infrastructure and learning resources	The college has its own building and its spread over 2.5 acre campus including 1650 square build up area in which 10 fully equipped classroom and 5 laboratory facility are available. all basic necessity of teaching learning program like table chair , black board , green board are available
Student Support and Progression	Under the post metric

	<p>scholarship the amount of scholarship is provided to the students in the quota of ST, SC, OBC, Divyang. which are directly transfer to their bank account for students provide carrier guidance necessary employment guidance and also for preparation of competitive exams.</p>
Governance , Leadership and Management	<p>The college follows the guidelines and regulation Sant Gahira Guru University along with the guidelines of the department of Higher Education and UGC. an effective internal discipline exist in the college under the leadership of the principal. The college runs its management system in a better way through major organization like JBS Samite, IQAC staff council and other more committee.</p>
Institutional values and Best practices	<p>Extensive work is being done by the NSS unit of the college for social services, awareness campaign new changes are being direction in the society by cycle rally, voter awareness program, organizing blood donation camp etc. The no of girls student in the college is greater than boys students due to which the objective of girls' education and women empowerment has been strengthen here.</p>
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	12/01/2023

15. Multidisciplinary / interdisciplinary

NEP is going to be adopted by the Sant Gahira Guru University Ambikapur for session 2022-23. Our institute is affiliated to university therefore we follow all the rules and regulations implemented by the university. We conduct the information on multidisciplinary/interdisciplinary and appropriate of Indian knowledge system.

16. Academic bank of credits (ABC):

In our institution the academic bank of Credit (ABC) system will be implemented based on National e-Governance Division (NeGD) of ministry of Electronics and information technology under the Digilocker framework. We provide the facility of opening academic accounts by the students. All admitted students of our college from session 2022-2023 provide the Academic bank of credit system.

17. Skill development:

Some skill development courses will be implemented in our college which will be benefited of tribal students of this area. Mushroom cultivation, Dona-pattal making, Local cultural based programme and agriculture farming will be planned in coming future.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To provide the appropriate integration of Indian knowledge system such as teaching in Indian language, moral values, technical terminology, culture among students some audio/video online courses will be downloaded and provided to students.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Our syllabus is designed by the university, in this syllabus we always focus on outcome. The courses which are taught to students in arts, science and commerce related to what outcome gain by the students.

20.Distance education/online education:	
Our institution is affiliated to Sant Gahira Guru Sarguja University Ambikapur. We are not running any distance education course. But we provide the downloaded online lectures and provide to students from time to time. During pandemic time, online classes were run by webex,Google meet.	
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	98
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	516
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	418
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	142
File Description	Documents
Data Template	View File
3.Academic	

3.1	10
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	10
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	14.35
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	02
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Government RajKumar Dhiraj Singh College Udaipur is affiliated to Sant Gahira Guru University Ambikapur, Surguja. The College adopts the curriculum prescribed by the university, for which the college prepares teaching- learning plan for effective implementation.</p> <p>TIME- TABLE: - The College has insured the time table for an effective academic program, the time table committee headed by the principal, declares the time table for academic and co- curricular activities.</p>	

TEACHING PLAN AND DAILY DIARY: - In order to ensure effective delivery of teaching plan daily diary is maintained by the teachers.

TEACHING AIDS: - To develop a strong understanding, students are encouraged to ask questions to the teachers. Teaching aids like Chart, map, measurement, atlas, globe, group discussion, e-learning, field trip, projects are conducted.

LIBRARY: - The College provides library facility for its student and faculty members. there are about 3846 books in the library, which develops innovative idea and logical thinking power in the students.

LABORATORY: - There are five laboratories in which adequate facilities are available for practical subjects.

TEACHERS SUPPORT: - College management encourages teachers to participate in research activities like orientation and refresher courses, workshops and seminars.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://govtrdscollegeudaipur.in/program-outcomes.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being affiliated to Sant Gahira Guru University Ambikapur, The college follows the academic calendar issued by the state Govt. and university and its own. After the admission process is completed, teacher starts taking regular classes. The internal assessment is done by the college from time to time, like class tests, quarterly and half yearly exams and class seminar are conducted. Various committees are constituted by the principal of the college to ensure the academic activities, and strict adherence to the academic calendar is ensured through its proper monitoring in monthly meetings. The college organizes annual sports, cultural activities, organizes special camps of NSS, Conference on cross cutting issues, according to the academic calendar. Internal assessment is conducted twice a year as per the academic calendar; unit test is also organized every month. The question Paper is prepared by the subject

teacher. After the examination the evaluation of the answer sheets, they are shown to the students and their doubts are cleared. Tests are conducted usually after the completion of the syllabus which helps the students to prepare themselves for the annual examination conducted by the university.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://govtrdscollegeudaipur.in/academic-calander.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college includes issues like sustainable Development, professional Ethics, Human values, Women Empowerment, Gender

Equality in its curriculum. Academic learning as well as co-curricular activities is organized in the College on cross-cutting issues. In order to develop the right understanding among the students on cross-cutting issues, the academic activities in the College are linked with contemporary Issues. Environment: Environmental studies have been introduced as a compulsory Subject in the curriculum of BA, BSC, and B.com first year. All dimensions of environment have been included in the course to increase the awareness among the students. The impact of the environment on human life and the impact of human activities on the environment has been discussed in detail issues like climate change, global warming, water pollution, air pollution, soil Pollution, Forest and wildlife, national park, Sanctuary are described through various diagrams and interesting way of representation. People are made aware on environmental issues through village camps for by the NSS unit of the college. The tree plantation,

Cleanliness drive, is actively implemented for the protection of the environment in the spirit of community service

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

271

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows		C. Feedback collected and analyzed
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	http://govtrdscollegeudaipur.in/uploads/student-feedback.pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of sanctioned seats during the year		
720		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
456		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
The aim of the college is to prepare the students for the challenges of life. At the beginning of the academic session students are inducted to the college and the affiliated university's mission,		

vision, objective code of conduct etc. so that the students can familiarize themselves with the environment of the college.

Activities for slow learner slow learners are directed to prepare assignments so that they can overcome their shortcomings by practicing that topic again and again. Study material and notes are provided to them in easy and simple language.

Efforts are made to know the reasons behind the slow learning of the students. Problems are identified and resolved through academic and individual counselling. After the completion of the class, students are asked random questions so that they remain aware of the topic taught and understand their essence. The question papers of previous year exams are provided to the students. This helps them to understand the examination scheme, Activities for advanced learners advanced learners are encouraged to participate in various workshops, seminars, and quiz competitions, to enhance their problem solving ability. Advanced learners are encouraged to take admission in various advance courses depending on their academic goals, area of interest.

File Description	Documents
Link for additional Information	http://govtrdscollegeudaipur.in/program-offered.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
516	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

According to the calendar provided by the state Govt. and the parent

university at the beginning of the academic session, the institution uses various methodologies to enhance the learning process. As the academic session starts, all the teachers get involved for effective teaching as per the plan. Question- answer session is organized by the teachers in their classes; students are encouraged to ask more and more questions helps in arousing interest in the students, increasing awareness of the subject, and the competition among the students. Experiential learning is the process of learning by doing, students gain insight into their own competencies, skills, value and passion through experiential, field trip are organized by the department of geography that give students a visual experience and discusses information about new opportunities by giving them exposure. The first year students are given project work under environment studies. This work connects the learning process with the real world. The required elements are used by the college faculty in teaching and learning to the students in an effective manner through PPT presentation, the concept learned from the theory in the classroom by going to the laboratories and doing practical tests are clearly understood, in the observation.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://govtrdscollegeudaipur.in/academic-syllabus.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

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During the period of covid-19 pandemic, ICT was widely used by the faculties of the college; students of all classes were included in WhatsApp group in class wise, for which regular classes were conducted through ICT. Educational material was made available to the students through Google meet and through zoom meeting. Computer projector, laptop, printer, scanner, facilities are available in the Institution for the use of ICT technology, which plays an important role in the delivery of online content and effective learning. Before Covid-19 the Institution used to minimum use of ICT, but in the changed situation in the college, a comprehensive change was adopted. Moving beyond the chalk and talk method, information technology and communication skills were used well. Interactive and collaborative online platforms were used by the entire faculty

including tools such as WebEx, zoom meetings, Google meet, Google forms. Various committees of the college expressed their views on cross-cutting relevant issues through online webinar, class seminars in which there was active participation of the students. Keeping in view the important role of ICT in teaching method the Institution is trying continuously to improve its technical tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://govtrdscollegeudaipur.in/ICT.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the rules and regulation of the internal evaluation process issued by the SANT GAHIRA GURU UNIVERSITY. Theoretical, practical and project work offered by the college is assessed by the college through internal examination and university annual examination. Through internal assessment, the college ensures that the progress of the student is enhancing properly and the problems faced by the students are resolved by the faculties as soon as possible. College is striving to enhance the progress of learning and understanding the students strategically and technically. As soon as the academic session starts, the college faculty introduced the students to the important component of their syllabus and classroom curriculum so that they can focus on the main issues and

learn the aspects related to it. By conducting internal unit tests, students understanding and interest towards the subject are assessed. Internal assessment is conducted quarterly, half yearly, yearly, thrice to make the students well prepared before the main examination. Students can talk to the respective faculty individually about their problem and get their solution. Class test, assignment, group discussion, debates; question-answer session etc. are conducted by the faculty as a part of the effective evaluation process of the students.

File Description	Documents
Any additional information	View File
Link for additional information	http://govtrdscollegeudaipur.in/examination.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievance redressal mechanism is a measurement tool for the effective functioning and efficiency of an Institution. It provides important feedback for improving the Institutional performance; many important steps are taken in our Institution by the principal, HOD's and examination superintendents to maintain the discipline and transparency as

- For effective conduction of internal assessment, an internal evaluation committee has been formed under the supervision of senior teacher, in which faculties and HOD's of other department have been included as members.
- CCTV cameras have been installed in the college, so that the examination can be monitored during the examination, and the examination can be conducted with transparency.
- Our Institution follows the rules and regulations issued by the affiliating university in the internal examination. The college strictly follows the examination schedule.
- In the beginning of the academic session, the students are informed about the internal assessment by the faculty, due to this if the students have any doubts related to the examination plan and syllabus then they get the solution from the concerned faculty before the examination.
- Time table and seating plan are displayed on the notice board.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.govtrdscollegeudaipur.in/uploads/aantrik%20akadmik%20calendar21-22.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college through its UG program is moving ahead in the direction of nurturing the human values in the students and making them responsible citizens. The college guides students as follow by way-

1. To enhance the ability of students to learn and understanding and develop their communication skills, so that they can develop ability to understand the concept of the subject in depth.

2. To develop such emotion and feeling of love and kindness in the students, so that they can develop a sense of service and belonging to the society. The spirit of 'VASUDHAIV KUTUMBAKAM' can be developed. 3. To develop the critical thinking abilities in the students so that the mind set of rationality and verification of the facts can be strengthened in them.

4. Through all program courses like foundation course, the art of listening, reading, writing, speaking is developed in the students, proficiency in Hindi and English language is an important outcome of our F.C. courses.

5. Through common subject environmental studies and human rights for the first year of our UG program, students have an understanding of the environment around them, the awareness of human rights and its duties.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtrdscollegeudaipur.in/program-outcomes.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation is an important component in the teaching-learning process that enhanced the depth and intensity of the learning experience; program outcome and course outcome are measured in our Institution by the following points-

1. Successful maintenance of co-curricular activities along with academic learning calendar is ensured. For this the principal, IQAC, and time table committee do continues monitoring.
2. Progress of students is monitored through project work, assignment, test, and practical exam etc. at the beginning of the academic session, the study strategy is prepared by the Institution after analysing the previous year results.
3. A threshold value is determined for all subjects, and course outcome is measured on the basis of a score equal to or greater than this value.

Faculty of the Institution analyses course by accurate management of the time, neutral analysis of course outcome, on the basis of the results obtained. The work is done by the faculty to achieve good results by making efforts and continuous improvement in the concerned area.

5. Efforts are made by the faculty members to know the reasons for the slow learning in personal

Counselling session with the slow learner students. Parents are also consulted to if required

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtrdscollegeudaipur.in/program-outcomes.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

129

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://govtrdscollegeudaipur.in/program-offered.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://govtrdscollegeudaipur.in/uploads/student-feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://govtrdscollegeudaipur.in/uploads/mou-grds-udaipur.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is committed to the multidimensional development of the students. Various programs are being organized by the college to prepare the students. In addition to curricular activities students are encouraged to engage in outer activities for exposure. The College ensures active participation in the activities of the practical life, along with theoretical studies for the students. The college's outreach program and extracurricular activities plays an important role in the development of physical, mental and emotional skills of the students. The college is established in the tribal village area. Hence, there is more scope for holistic development of the students as they are deeply involved with practical aspects more than bookish learning. In this community spirit, simple behaviour, traditional skills Present in themselves due to which the college gets a good and healthy background for their development the college organizes the following programs regularly along with its activity, like -Unit. Students are encouraged to participate in district level sports events. World Environment Day is celebrated every year on 5th June to bring environmental awareness. Students are made aware about sustainable development, plastic free campus, tree plantation, water conservation and use of renewable energy resources.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/nss.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

725

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college campus is spread over a total area of 17 acre (under acquisition process), in which the construction of new college building has been done in 1650 sqm2
- The college has 10 classrooms with adequate seating capacity, electrification, tube lights, fans etc.
- There are 5 laboratories with modern equipment's of Microbiology, Chemistry, Botany, Zoology and Geography.
- 4The college has a well-furnished resourceful library where sitting Facilities are also available. Not only text books are available, but quality books are available.
- Girl's common room is available with all the facilities.
- A sports and Red Cross cell is available in the college, where all the sports equipment are kept.
- The College has its own bore well with 24*7 clean water supplies; facility of overhead water tank is also available.
- The facility of a Hall, an examination control hall, an NSS office, a sports room, an office room, principal chamber and teaching staff rooms are available here.
- There are two computer system, two printers, and one photocopy machine.
- 29 CCTV cameras have been installed in the college campus so that the entire campus remains under constant surveillance.

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File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtrdscollegeudaipur.in/classroom.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS

Outdoor games -

The college campus is spread over an area of about 2.5 acre in total area 17 acre (under acquisition process). In this, a playground has been made for sports activities. Sports events are organized every

year according to the academic calendar, various outdoor games like cricket, kho-kho, kabaddi, volleyball race etc. are organized by our college, the college has an active participation in the inter college and district level outdoor games competition, NSS and the sports unit successfully undertakes outdoor exposure and sports activities.

Indoor games -

Through indoor games, students are made to participate in the activities like games, in which their mental ability, understanding ability, and communication skills are improved. Students playing games like carom, badminton, puzzle solving, Chess etc.

Cultural activities

Our Institution encourages creative and artistic initiatives for holistic development of students. The college organizes function every year, on national festival like Independence Day, Republic Day. Various cultural programs are organized in the college in which the spontaneous expression of prosper regional tribal culture attracts everyone's attention. Students who excel in the cultural programs are encouraged by way of prize, certificates etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtrdscollegeudaipur.in/womens-empowerment.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtrdscollegeudaipur.in/classroom.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.48

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the centre point of knowledge, teaching and learning 3846 books are available in the library. Text books of various subjects are available in our college library. Book written by different authors of different dimensions of art, commerce, and science subjects are available. As per the requirement of the students and teachers. According to the convenience of the readers, the library has been set up in a separate Hall, where students, teachers, staff members can sit comfortably and read the books and books related to competitive examination. The college library has not been automated. Books are issued and returned manually, books issuance, submission; record keeping is also done through manual register record. The library committee ensures that all the students required books are available to them, if there is any new demand related to the books

of the students, then every effort is made to fulfil it by the college authority, students are consulted to make available books as per their requirements. The suggestion of the teachers is also used to enrich the library. In the library, lighting fan, seating arrangement is maintained properly. Correspondence is being done with the higher authority for making computer arrangements here;

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://govtrdscollegeudaipur.in/Library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.19

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our Institution is committed to provide our students with futuristic facilities so that they can access digital learning using these resources, for this availability of it facility is essential. In the college, students and teachers get IT facility through one projector, two computer system, two printers, one photocopy machine Wi-Fi adaptor etc.

1.College teachers provide virtual classes to the students through Google meet, zoom meeting,

WebEx etc. online classes were made possible due to the use of IT facilities during the Covid-19 pandemic.

2.As the need of the hour, the faculty members are using power point presentation, YouTube videos, google, Wikipedia, to enhance the learning, and understanding of the students.

3.Faculty members of the college use scanner, printers, computer, and their official work.

4.The college website has been developed to make available information like activities, information to the students related to the college.

5.Portable Wi-Fi, facility is available with the college which can be used anywhere in the college campus.

6.29 CCTV cameras have been installed in the college so that the activities can be monitored here.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtrdscollegeudaipur.in/ICT.php

4.3.2 - Number of Computers

03

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.29

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college is governed by CG government, so that the government agency PWD is authorized for its

maintenance and construction work. For the maintenance enhancement of infrastructure in our Institution,

various committees have been constituted which work for policy making.

Public - participation committee. (Janbhagidari committee)

Purchasing committee

College development committee

I.Q.A.C. committee

A.F. Committee

Janbhagidari committee works in our Institution for maintenance of physical facilities like classroom,

sports, laboratory, water supply, electricity availability, repair of electric items etc.

Purchasing committee is responsible for ensure the purchase rule of state Govt. that the appropriate and

quality materials are procured with transparency.

The College Development Committee is responsible for ensuring that all the major- minor maintenance work, civil work, Internal and external development work is as per the proper norms by the PWD, as it is a

govt.

In the meeting of the IQAC, it is recommended to upgrade the technical and managing system of the

college and correspondence should be made with the concerned officials for construction work, repair

work and other needed works.

Laboratory -

The laboratories of our Institution is maintained and up to date by the respective teachers, regular cleaning

and necessary repairing of equipments are carried out.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtrdscollegeudaipur.in/Library.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

291

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	http://govtrdscollegeudaipur.in/index.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

46

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

46

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution, students participate in study as well as Co curricular activities, which include sports,cultural programs, NSS Program, Village survey. Various programs are designed by the concerned Department and committee, and it is displayed on the notice board for the information of the students.

Every year, the college observes many national and international famous day, festival, birth anniversary of

great personalities, important dates of environmental awareness together. The main objective of such

MAJOR PROGRAMS -

Voter awareness program under sweep program.

Swachhta abhiyaan

Digital Payment awareness campaign.

Drug de-addiction campaign.

Mask and vaccination awareness program.

Environment day.

Constitution Day.

NSS day.

Gandhi janyati.

National Unity day.

Blood donation campaign.

Plantation program.

International Women's Day.

Dancing and singing competition, etc.

During the COVID-19 pandemic, the villagers were made aware of the masks, and vaccination by the college students. During the COVID-19 there were various obstacles in conducting Co curricular activities as physical presentation couldn't be done due to social distance and work from home. Due to the establishment of the Institution in remote rural tribal area, Internet connectivity is a problem. vaccination Center for Covid-19 All the staff members were vaccinated, including the local villagers.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/nss.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

67

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a working alumni association in our institution, but it is not registered. The association is doing its work efficiently continuously and with efficiently. All the students educated in the college are closely connected from it. Our college is located in tribal rural area and the students here are not financially strong due to which they do not get much financial support, but in all the

activities of the college where they are required, they definitely give their presence and required contribution. The college receives community support from its alumni in various programs and awareness campaign. For membership of the alumni Association formed by the college, no membership fees is charged from its alumni, so that the alumni can be encouraged to join it. They have a strong relationship with the college through mutual co-operation; work is being done to promote innovation by accepting the necessary changes for the betterment of the Institution. Through this, important career guidance is provided to the students of the current academic session, and the students get mental clarity to pursue further studies and move forward in the field of their interest.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/Events.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION- Holistic development of the students through quality higher education and to groom them sensible citizen of the country.

MISSION- mission of the institute is to make quality higher education accessible to all section of society, including the tribal population of the locality of Sarguja district in the state of Chhattisgarh to enhance skill of the youth for self Reliant and sustainable development. the college strive to provide a platform for the students of rural area to groom and enhance their ability and talent with quality and value based education.

Governance And Leadership- principal is the supreme authority for implementation of academic, account, co-curricular and extra-

curricular activities of the institution, he takes all the institutional decision with consultation of the faculty members.

staffCouncil has been constituted in the college which works under the chairmanship of principal,the matters of institutional development, management are also discussed in the meeting of IQAC.the college is doing the work of providing education in remote tribal rural area. the effort of our institution is to take out the hidden talentof students and provide them a socio, economic,and political platform, so that they can play their role inenreaching and empowering the society&country.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/vision-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has participatory and decentralize democratic management system. There is a defined hierarchy of power with principal at the top. IQAC, Staff council,HOD's and departmental members are other authority executives. Various college committees are formed in the college under the guidance of principal. Teaching staff and non-teaching staff are also included in other committees. The IQAC is most important among these committees which monitoring andmanages all the necessary guidance and quality assurance. evaluation and planning of other committees. freedom has been given to various committees of the college to work in their respective fields so that they came prepare all their plans better and make necessary strategies to implement them. separate work areas have been earmarked for all the committees of college so that they can perform work in the respective area. all the committees bearers have to define scope and work independently in a Holistic environment. teachers and students boththey are responsibleand do not interfere with each other works. The institution are government so the main issues like finance, recruitment, creation of new posts, transfer and posting, introducing of new programs, are controlled and directed by the state government.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/Staff-Council.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Expression of Idea is increased to the students through debate competitions seminars etc, this gives students an opportunity to upgrade themselves by reducing the fear. It develops innovative self development skills. 2. assignments, sessional examinations are the basis of continuous evaluation in our institution, through group learning, the communication skills and listening skills of the students are enhanced. 3. The purpose of each department in the institution is to develop knowledge with awareness among the students, every effort is made to mold in the modern education system. 4. To encourage activities that increase outer exposure to the student and connect them to the real world, such as value oriented, skill development personality development.

5. To deliver such course run in the institution which are job oriented, to the student with better technology and understanding on issue related to commerce and business. 6. Organizing extra classes for slow learners, clearing their doubts, using simple and initiative techniques. 7. The use of ITC is being promoted continuously. The use enhanced of communication technology such as, webinar Google meet, YouTube, Wikipedia, computer system etc. It has enriched our institution in technical information development. The learning process is smooth and clear through PPT presentation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://govtrdscollegeudaipur.in/Staff-Council.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The college is a government institution, so it runs completely according to the terms and conditions of the government. The guidelines received by the University And Higher Education Department are executed through the principal .The principal is the head of the institution, the senior most faculty are posted as HoD's who run the concerned department along with their departmental colleagues.

Similarly, the entire departments formed with all the responsibilities on their respective areas of work. IQAC for all over development of the college. For the development of service spirit and nationalism among the NSS unit. admission committee for transparent and rule based admission of students. A Sports committee, to develop sportmanship among the students. The purchase of quality materials by purchasing committee and public participation committee work to meet the internal and external basic needs of college. The appointment of assistant professor is done through the recruitment examination conducted by the Chhattisgarh Public Service Commission. high standards are set by the public service commission for this recruitment exam. The recruitment of non-teaching staff is done by the Chhattisgarh Professional Examination Board. lab attendant ,lab technician, computer operator, clerk ,etc are recruited by this board.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/act-and-rules.php
Link to Organogram of the Institution webpage	http://govtrdscollegeudaipur.in/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution has launched various effective welfare schemes for its teaching and non teaching staffs. Being a government institution the college gates the benefits of all government schemes,among which the following are important scheme-

1.teaching and non teaching staff are encouraged to use computer internet and ITC technology by the college.2. according to the rules laiddown by the government, the facility of maternity leave is available for the female teachers of the institution in which the provision of paid leave has been keptfor a certain number of month.3. Provision of paternal leave has also been keptfor malestaffs of the college.4. Leave areprovided to the teaching staff for conducting seminars, preparing papers etc.5. in addition to the curriculum in the library, important books are available for the staff members, the institution encourages its staff to read useful books in library.6. our institution provides the facility of Vocational leave, casual leave, sick leave, medical leave, to all staff members.7. All the staff members get their fixed salary transferred to their bank account on the last working day of the month.T.A/D.A. and other allowances given to the staff members are paid on time according to the prescribed rules.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/act-and-rules.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year	
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year	
0	
File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
0	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
01	

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance based appraisal system in the college is designed to measure the performance of the teaching staff as per the UGC regulations. At the end of each academic session, the confidential report in the prescribed format is to be filled by the teaching and non teaching staff. teaching staff has to fill and submit the API performance, which contains the proof of all their academic activities. The performance of all the teaching and non teaching staff is continuously monitored by the principle and immediate action is taken for necessary improvement, the performance appraisal of all the teaching and non teaching staff is communicated by the principle to the higher officials of the higher education department.

The teachers diary is regularly checked and examined by the principle. if the teacher is the convener of a committee then the role of the teacher is in the committee, the work plan and progress of the committee are also observed. in each academic session, the work is done to enhance the performance by taking the feedback of the students and making necessary improvement after analysis by the IQAC.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/act-and-rules.php#!
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The work of audit is done from time to time by the internal audit Committee in our Institution. Continuous monitoring and auditing for financial transparency is done by the accounts committee Constituted at Institutional levels by the principal. Finance is one of the most sensitive matters in any organization. Which transparency and management is very important, all finance related activities are recorded with certified accounts. All financial transactions, purchase and procurements are decided according to the guidelines set by the government. The accounts records of government funds like PD. RUSA etc. is maintained properly, the financial audit related to Janbhagidari is monitored by the internal audit Committee. Office keeps for cash books for all accounts, DFC register, and stock register. Keeping in mind the parameters set by the CG government, the purchase and sale of materials are ensured with transparency. The cash book and stock register are maintained. All the accounts in the college kept by accounts section of the college, are supervised by the DDO/principal. The Institution ensures that all the accounts of all the teaching and non-teaching staff, allowances, and medical leave, TA /DA etc. are kept clear.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/bill-and-vouchers.php
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Availability of better utilization of funds are very important for any Institution or organization. The college receives salary and non-salary grant from the state govt. The budget is allocated on the necessary issues after analysing the proper utilization of government funds by the development and purchasing committee, monitoring work of all financial activities is done by principal/DDO. The scholarships are awarded to the students and the amount is directly transferred to their account. Fee received during admission is transferred to Sant Gahira Guru University Ambikapur. A certain percentage of which is forwarded to Chhattisgarh government. Keeping all the essential requirements in mind, the Purchasing Committee ensures the purchase of quality items. By establishing a balance between the availability of fund and the purchase of goods, efforts are made to purchase all the necessary items from the available amount. To ensure the availability of basic facility in the college a fund has also been created, through which water and electricity supply, Telephone bill, Magazine, papers, Stationary, Website maintenance, and all purchasing is done.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/bill-and-vouchers.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC actively works on various issues to make continuous progress in the qualitative and quantitative aspect of the institution by

creating a better teaching and learning environment for the students and teachers. After the end of each academic session an action plan is prepared by IQAC, keeping in mind various aspects and in the next academic session the work and efforts of the institution are made to be implemented as per plan. Contribution of the IQAC for institutionalizing the quality assurance strategies and processes by following points.

1. Reviewing Academic audits to assess and audit the academic achievements of faculty members and the department.
2. To examine the quality of work done by the institution in each academic session, the strategy to ensure that it works as per the plan.
3. To maintain the document of all these activities, programs, events, seminars, workshops, etc. in the institution.
4. Promotion of events in the college by outside mentors, career guides, professional specialist, social activist etc. that the intellectual potential of the student can be multi dimensionally developed.
5. Quiz competition, debate competition are conducted to enhance the thinking ability of student. Increase reasoning ability and developed systematic learning and teaching experience

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/Staff-Council.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

After the formation of IQAC, it has been continuously working for the upgradation and infrastructural development of the college. Through academic and non-academic activities, this committee has been striving for the multi-dimensional development of the college.

1. Developing a smart understanding of the teaching - learning process, effective delivery of course and bringing in flexibility in

the system by adopting necessary improvements.

2. To ensure and review the effective implementation of recommendations made by the IQAC.

3. Regular feedback and review is also done by the IQAC to get the feedback of the students and to improve the valuation technique by analyzing the given information.

4. Mentorship program is introduced by IQAC on the issue of employment, placement, through which students are aware of getting information related to career, coaching, competitive exam from their mentors to take admission in courses related to employment.

5. The use modern of technology in the college has always been given priority by IQAC. Modern technology like computer, mobile, internet, use of ICT technology, internet provides new and up to date version of teaching material. All academic activities of the college during the COVID -19 pandemic are made through ICT.

File Description	Documents
Paste link for additional information	http://govtrdscollegeudaipur.in/Staff-Council.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://govtrdscollegeudaipur.in/index.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is a co-educational institute where a safe and fear free environment is provided to promote and practice gender equality. Every effort is made by our management that boys and girls student can complete their study in a safe environment without fear and respect and dignify, from time to time such programme are organized in the college which promotes gender sensitivity like women empowerment campaign, international women's day, girls child day etc. 1. women harassment redressal cell has been constituted which is responsible to take cognizance of any case of harassment against women. 2. To prevent gender discrimination, what's App number and email ID of the college has been generated in which the concerned people can complaint on any issue of discrimination. 3. sanitary napkin vending machine has been installed in the college under shuchita yojna, where girls student can maintain menstruation emergency in a hygienic way 4. to protect the dignity of women and to maintain a respectful working environment from time to time. Good touch bad touch programme are organized to increase general awareness 5. lecture series and discussion session are organized in the college about women empowerment, awareness campaign is organized against people about Dowry System and child marriage.

File Description	Documents
Annual gender sensitization action plan	http://govtrdscollegeudaipur.in/nss.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://govtrdscollegeudaipur.in/womens-empowerment.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution is actively engaged in sustainable development programme and environment friendly activities, campaigns are conducted from time to time by NSS to keep the campus plastic free and garbage free. separate containers have been provided by the college management for systematic management of dry and wet waste. 1. Solid waste management- facility is available in the college campus where disposable garbage is dumped. plastic and non disposable garbage is to separate and given government recycling vendors. all the student and staff member are made aware that Dry and wet waste should be kept separately and solid waste should be kept in containers for disposable and non disposable separate. 2. liquid waste management -all the waste material coming out of the washroom is fed directly to the septic tank through underground pipes. the liquid waste material generated after use in the laboratory is also delivered to the tank through this pipes. recyclable liquid waste is used to irrigate plants and clean bathrooms. the emission of e-waste radioactive and biochemical waste is almost zero in the college hence, no systematic management system has been put in place for

their management in the Institution

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://govtrdscollegeudaipur.in/classroom.php
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

E. None of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is makes continuous contribution to effectively delivered the wealth of culture heritage to the coming generation by following Indian art culture and tradition. being a government institution the college is a confluence of different caste, religion, language, culture and thoughts and the college place a motivating roalto enrich the diversity like-

1. The birth anniversary of great personalities in various fields is celebrated with great pomp, in our college the work of manygreat personalities like Ambedkar Gandhi Jyotiba Phule Vallabhbhai Patel Guru Ghasidas Nanak raidas Kabir and their contribution to the society are saluted.2. all kinds of festivals like Holi Deepavali Muharram Christmas Akshaya tritiya Buddha Jayanti Mahavira Jayanti harely arecelebrated with great pomp and the message of unity is given.3. all religions culture and traditions are for the Welfare of human, just as all the rivers meet in the sea,in the same way all religions culture tradition believes finally get into the way of God. the college invite the above idea in the student through its various program .4.NSS program Run for the prevention of Evil practices like religious, cast, and untouchability.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution makes all its staff members and students aware of constitutional obligations, values, rights and duties. constitution day is celebrated every year on 26th November in the college. Preamble is recited collectively. lectures and discussion are organised for the interpretation of all the values, included in the Preamble of the Constitution, so that constitutional understanding can be inbibed in every person, in order to establish the spirit of Liberty,equality and fraternity among the people of all castes and religions.college spread constitutional values by conducting various events like-1.under the sweep program, voters who have completed 18 years of age are encouraged to register themselves in voter list and vote, by running a voter awareness campaign. NSS unit of the college tries to bring awareness among the people for voting through slogan,

Nukkad Natak etc. January 25 is observed as national voters day. 2. 10th December is celebrated as human right day in which students and teachers organise dialogue and discussion to ensure the basic rights of human being and their availability. 3. 15th August is celebrated as Independence Day in which the national flag is hosted with respect in a collective manner. this flag makes us aware of national duty and national Unity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. International yoga day is celebrated on 21st june for physical mental health and peace. all the staff members and students are collectively made to do yoga and be aware of the health benefits of yoga, Pranayam exercise 2. By organising tobacco prohibition day on

31st May, students are given a message smoking to stay away from such edition by telling them about the harmful effects of tobacco, cigarette and smoking.3. the Preamble of the Constitution is interpreted by organising constitution Day on 26 November to spread constitutional awareness.4.By celebrating the program of national Unity day,Sadbhavna Divas,awareness is brought about the sacrifices and love for nation, individual efforts and work for National unity and integrity has done to keep it intact.5.in the occasion of national Teachers Day on September 5, National voters day on January 25, and World bicycle day on June 3rd, a program is organized in the college by teachers and students together and their importance,life message is spread.6. the lesson is taught to the new generation that the freedom we have got has been achieved through long struggle sacrifice And The Spirit Of true Patriotism, sokeep such a great memory and feeling in the heart.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1'.Beti bachao Beti padhao '

Context- the college is established in tribal dominated van-gram area. the condition of rural women is pathetic and they earn their livelihood through primary activities. Due to the lack of education in the rural area, they have become a victim of many evils, due to which they are exploited socio economically. college has started the work of women empowerment through women education.

educated women have vocally opposed the anti women beliefs. this has established control over the evil like dowry system and child marriage.

2.NSS-

Context- the college established in tribal rural area, where mainly

students from tribal community come to get education.this area is economically engaged in various activities of priority sector where community spirit is already present. in tribal culture all the activities of substances are completed only through community Co-operation . Students getpractical experience of getting education by working in the spirit of community service and through awareness campaign.

Practice-* 7 days NSS camp is organised by the NSS wing of the college to engage the people by doing community service.

Evidence of success- *through the awareness campaign run by the NSS camps, awareness has increased among the people about their rights and duties.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"Community service"

*regional cultural program is promoted in the cultural programs of the college it develops community spirit. *the participation of students as well as the local people are ensured in the prevention program of drug de-adiction.

people are motivated to develop eco friendly habit to spread awareness on issue like environmental protection sustainable development water and soil conservation tree plantation rain water harvesting use of bio fertilizers organic manure and other alternatives. *active unit of NSS functioning in the college to which awareness campaigns are conducted by organizing camps in the surrounding rural area and people are educated on various issues. *labour donation is done for cleanliness of river Ghat public places and place of worship.* posters slogans Nukkad Natak where is staged to motivate people who had completed 18 year to votethrough the sveepprogram.* in order to contribute more to the community service through education the college ensured that the college should be accessible to all for all aspects related to education* awareness is communicated to the people on issue like child marriage,drug abuse,

TONAHIwitchcraft harasssment spread in rural culture and legal provision related to itare interpreted, likeTONAHIharassment act 2005.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Construction of parking stand for college staff and students in the college campus.
2. encourage to students for experiential learning in addition to academic activities .
- 3.to equip the Laboratories of the college with modern equipment.
- 4.to promote digital learning by make available the need of ICT facilities in the college.
5. encourage all teaching staff to participate in faculty development programme, orientation and refrsher program.